

Arizona SAR II Task Book



AZ SAR-II

Rev: 4(11/2023)

Task Book Assigned To:

Candidate's Name/Unit #: _____

Phone Number: _____

Task Book Initiated By:

Official's Name: _____

Title: _____

Agency: _____

Phone Number: _____

Address: _____

Date Initiated: _____

ASARCA Task book for the position of: AZ SAR II

Arizona SAR II Task Book

Task Book Overview

The AZ SAR II Task Book is designed as a recommended standard for continuing training for the dedicated volunteers of Arizona Search & Rescue. It is meant to further the training of the individual through a series of goal oriented courses of study and evaluations.

Upon completion of this task book, the candidate will be awarded the AZ SAR II status, signifying the training level of the individual.

Tasks within the Position Task Book (PTB) are numbered sequentially; however, the numbering does NOT indicate the order in which the tasks need to be performed or evaluated.

The bullets under each numbered task are examples or indicators of items or actions related to the task, or minimum requirements for the course to be qualifying to meet standards. The purpose of the bullets is to assist the evaluator in evaluating the candidate, or as a reference for the candidate to adhere to the suggested course standards. The bullets are not all-inclusive. Evaluate and initial ONLY the numbered tasks. DO NOT evaluate and initial each individual bullet.

INSTRUCTIONS FOR THE POSITION TASK BOOK EVALUATION RECORD

Evaluation Record

Each evaluator/instructor will need to generate an evaluation record for each event/incident/training where tasks are being signed off. The evaluation records should be numbered sequentially. One or more tasks may be signed off by an evaluator/instructor for a given evaluation record and corresponding event/incident/training. When possible, the instructor shall enter the following information in the column titled "Location & Instructor Info" under Tasks: Instructor name (first initial and last name minimum), Instructor's Unit (eg. S.A.R.A, Mountain Rescue, etc.), Instructor's agency, Location. If there is additional information the instructor wishes to document additional information that must be entered on the Evaluation Record page (page 7). Only ASARCA approved evaluators/instructors shall complete the Task and Evaluation Record # in the appropriate columns of the PTB. Only tasks completed in a satisfactory manner will be given an evaluation record and signed off. Those tasks not completed in a satisfactory manner will be referred to the agency coordinator for re-evaluation. (See below example.)

Task	Eval Record # / Certificate	Date Completed	Location & Instructor Info
Initial SAR Education			
6. Apply the ICS. <ul style="list-style-type: none">State the individual's chain of command.Discuss ICS forms relevant to position-IAP and 214 forms.	1	1/1/23	J. Smith SARA Pima County SO SARA Bldg.

Final Evaluators Verification

Upon satisfactory completion of all tasks in the PTB the candidate can submit it to their agency SAR coordinator. The SAR coordinator will then complete the Final Evaluator's Verification page and submit the PTB to the ASARCA Standards Committee.

NASAR SARTECH II Equivalency

For those who choose to complete the NASAR SARTECH II course, the following tasks listed below will be accepted as completed on the candidate's AZ SAR II task book:

Task 6 - Search Tactics

Task 7 - Land Navigation (has to include GPS training)

Task 11 - Wilderness Survival

Task 13 - Land Navigation evaluation course (has to include GPS training)

Task 14 – 24 Hour Pack Check

The tasks listed above are marked on the AZ SAR II task book with a ★. Proof of completion of the equivalent NASAR course must be presented to an ASARCA approved evaluator/instructor or agency coordinator for sign off.

Arizona SAR II Task Book

Task	Eval Record # / Certificate	Date Completed	Location & Instructor Info
Initial SAR Education			
1. Complete an approved ASARCA Basic Search & Rescue Academy <ul style="list-style-type: none"> Minimum 16 hours Includes training blocks on bloodborne pathogens, risk management, tracking, search theory, navigation, etc. 			
2. Complete and present certificate for IS-100. Applicant must take the most current version of the course at time of completion.			
3. Complete and present certificate for IS-700. Applicant must take the most current version of the course at time of completion.			
Incident Command System Introduction			
4. Establish and maintain positive interpersonal and interagency working relationships. This should be completed in the context of an actual mission-wildland fire, search and rescue, emergency or non-emergency event, etc.-or in a large incident training mission event.			
5. Apply the ICS. <ul style="list-style-type: none"> State the individual's chain of command. Discuss ICS forms relevant to position-IAP and 214 forms. 			
Continuing Education to be Completed:			
6. Successfully complete an ASARCA approved Search Tactics course of instruction which includes the following minimum disciplines in SAR: <ul style="list-style-type: none"> Clue Awareness Sign Cutting/Tracking Determining POD Documentation of search efforts/debriefing Reviewing an IAP 			
7. Successfully complete an ASARCA approved land navigation course of study to include a minimum of the following: <ul style="list-style-type: none"> GPS navigation to the ASTM F3071 standard Plotting coordinates using map & compass Converting coordinates / plotting UTM Orienteering Demonstrate knowledge of different GPS formats 			

Arizona SAR II Task Book

<p>8. Successfully complete an ASARCA approved Helicopter Safety course of instruction to include, but not limited to, the following concepts:</p> <ul style="list-style-type: none"> • Advantages and limitations of helicopters in both search and rescue situations • Helicopter safety • Ingress/Egress of personnel 			
<p>9. Successfully complete and maintain an ASARCA approved first aid course (or higher level of care) of instruction, including current CPR certification</p>			
<p>10. Successfully complete a course of instruction on low angle rescue to include:</p> <ul style="list-style-type: none"> • Patient packaging • Proper litter carry techniques • Mitigating risk through team cooperation • Demonstration of knowledge through field training exercise 			
<p>11. Successfully complete an ASARCA approved wilderness survival course</p> <p>★</p>			
<p>Evaluation Courses To Demonstrate Skills</p>			
<p>12. Demonstrate compliance with the ASARCA suggested minimum standard of fitness</p> <ul style="list-style-type: none"> • Adopted standard in the “spirit” of the Wildland Fire Pack Test at the Moderate level for Wildland Firefighters (with time added for completion) • Requires a 2 mile hike to be completed in 60 minutes with a 25 pound pack • Controlled “field test” only 			
<p>13. Complete an evaluation course on land navigation in controlled environment</p> <p>★</p> <ul style="list-style-type: none"> • Course to be predetermined and documented by the evaluator and must be completed by the candidate individually • Course may not exceed one (1) mile of travel • Course may not be combined with another field evaluation • Candidate must locate a minimum of three predetermined markings through navigation skills • Candidate must correctly plot their location on a “hard copy” map 			
<p>14. Present 24-hour search pack (see Attachment 1). Pack should address:</p> <p>★</p> <ul style="list-style-type: none"> • Survival • First Aid • Navigation • SAR • Personal needs 			

Arizona SAR II Task Book

15. Minimum Required Mission Deployment: <ul style="list-style-type: none">• Respond to three missions requiring field work• Missions can be cold case searches, training (mock) mission, or actual missions requiring deployment• List mission numbers: _____, _____, _____			
---	--	--	--

Notes: Re-evaluation to demonstrate skills (sections 12, 13, 14, 15) is recommended to be completed at a minimum of every three years.

Arizona SAR II Task Book

Evaluation Record # _____ Evaluator/Instructor Name: _____

Evaluator/Instructor Home Agency: _____

Incident/Event: _____ Date: _____

Notes: _____

Evaluation Record # _____ Evaluator/Instructor Name: _____

Evaluator/Instructor Home Agency: _____

Incident/Event: _____ Date: _____

Notes: _____

Evaluation Record # _____ Evaluator/Instructor Name: _____

Evaluator/Instructor Home Agency: _____

Incident/Event: _____ Date: _____

Notes: _____

Evaluation Record # _____ Evaluator/Instructor Name: _____

Evaluator/Instructor Home Agency: _____

Incident/Event: _____ Date: _____

Notes: _____

Evaluation Record # _____ Evaluator/Instructor Name: _____

Evaluator/Instructor Home Agency: _____

Incident/Event: _____ Date: _____

Notes: _____

Arizona SAR II Task Book

Verification/Certification of Completed Task Book for the Position of:

AZ SAR II

Final Evaluator's Verification

*To be completed **ONLY** when you are recommending the candidate for certification.*

I verify that (candidate name) _____ has successfully performed as a candidate by demonstrating all tasks for the position listed above and should be considered for certification in this position. All tasks are documented with appropriate initials.

Final Evaluator's Signature: _____

Final Evaluator's Printed Name/Unit #: _____

Title: _____

Agency: _____

Phone Number: _____ Date: _____

Agency Certification

I certify that (candidate name) _____ has met all requirements for qualification in the above position and that such qualification has been issued.

Certifying Official's Signature: _____

Certifying Official's Printed Name: _____

Title: _____

Agency: _____

Phone Number: _____ Date: _____

(Initial only one line as appropriate)

____ 1) The Candidate has successfully performed all tasks in the PTB for the position. I recommend the Candidate be considered for qualification of the position.

____ 2) The Candidate did not complete certain tasks in the PTB in a satisfactory manner and additional training, guidance, or experience is recommended.

____ 3) The individual is severely deficient in the performance of tasks in the PTB for the position and additional training, guidance, or experience is recommended prior to another training assignment.

Attachment 1-Recommended Personal Equipment List

The following is a list of equipment that are recommended to be carried in a 24-hour SAR pack. This type of pack is meant to allow the searcher to function effectively for 24 hours out in the field. Items may be on the person or in a backpack. This list is not all-inclusive, however, it is very extensive. Each SAR team leader or coordinator should identify items that are required equipment for their search areas and types of missions.

First Aid-for personal use by crew members

10-Acetaminophen or aspirin tablets	1-Splinter forceps, tweezers
10-Antacid tablets	1-Scissors, multi-purpose
10-Antihistamine, 25mg Benadryl or equivalent	1-Thermal Space Blanket
6-Antiseptic cleansing pads	4-Sterile dressings (4x4 gauze pads)
1-Antiseptic ointment	10-Water purification tabs or purifier
1-Moleskin	2-Pair of latex gloves
4-Roller bandage	

Survival Items

1-Candle, long burning	\$10 in coins and small bills
4-Cotton swabs	1-Razor blade, single edge
5-10 ft-Duct Tape	4-Safety pins, large
2-Leaf bags, Large	2-Towelette or hand wipes
16-Matches in waterproof container	1-Whistle
1-Plastic bag, zip lock, qt. size to contain kit	

Personal Equipment

4-Plastic Bags, Zip lock, various sizes	1-Metal cup or pot
1-Bandana, handkerchief	1-Mirror, small
1-Cap or other headgear	50 ft-twine, sm. rope, or 550 paracord

Arizona SAR II Task Book

2-Carabiner, locking gate	1-Pace counter
1-Clothes bag, waterproof	1-Backpack to carry all equipment
1-Clothing appropriate for climate	1-Pad and pencil
1-Clothing, extra set appropriate for climate	2-Prusik cords (6 & 8 mm-6ft long)
1-Compass	1-Rainwear-durable
2-Flagging tape, roll	1-SAR personal identification
2-Flashlight or lantern	1-Safety Rope 75 ft. (one rescuer life line)
1-Extra batteries for flashlight/lantern	1-Shelter material, 8'x10'
1-Footwear, sturdy	1-Sterno or stove
1-Grid reader (UTM)	1-Socks, extra pair
1-Gloves, leather palm	1-Sunscreen, lotion or spray
1-Insect repellent	1-Tissue Paper
1-Knife, multi-purpose	1-Tracking stick
1-Lip balm with sunscreen	1-Watch
1-Measuring device, 18 in. minimum	2-Water container, at least 1 liter
1-Webbing, 20 ft. length of 1" tubular	1-Wire, 5-10 ft., 14 ga. Steel

Optional SAR items

1-Altimeter	1-Rain cover, pack
1-Binoculars	1-Food, snacks
1-Foam pad	1-Protractor
1-Gaiters	1-Hand held GPS
1-Clear glasses or goggles	Tracking stick/Hiking pole(s)
Hi-viz flagging tape	Drinking water